



## Application Instructions

This LLM program is designed for international law graduates who seek an academic program in order to qualify to take [the Uniform Bar Exam \(UBE\)](#). An applicant who has studied in a foreign country may qualify to take the Uniform Bar Exam to practice in New York state by submitting to the New York State Board of Law Examiners satisfactory proof of the legal education as required by Part 520.6 of the [Rules of the Court of Appeals](#) for the Admission of Attorneys and Counselors at Law. For foreign law graduates whose law degree does not meet the durational equivalency requirements, the applicant can satisfy the requirements by earning an LLM degree from a full-time or part-time program in an approved law school in the United States. The LLM Program at Albany Law School is an approved program that prepares and qualifies foreign-educated law graduates to sit for the Uniform Bar Exam (UBE).

Applicants for the LLM for International Law Graduates who intend to take the Uniform Bar Exam should be aware that success on the examination is a difficult task. Therefore, LLM candidates who plan to take the Uniform Bar Exam are strongly encouraged to take core courses, listed below, to maximize each candidate's ability to pass the bar examination.

To ensure compliance with the Rules of the Court of Appeals in New York state, the LLM degree at Albany Law School consists of 27 credit hours of course work that must be completed within 24 months of matriculation. Required courses are Legal Profession, Legal Research and Writing, and either U.S. Constitutional Law, Federal Civil Procedure, or New York Practice I. The program also requires LLM candidates to take Advanced Legal Analysis. Advanced Legal Analysis is a specially designed course that covers bar examination topics, including Contracts, Criminal Law/Criminal Procedure, Torts, Constitutional Law, Property, and Evidence. Students are assigned problems and exercises that are in the same format as bar questions and receive written feedback designed to make them more successful on the bar examination.

In addition to the required courses set out above, at least six credit hours must be taken from the following courses:

- Criminal Procedure: Investigation
- Contracts or Sales & Payment Systems
- Torts
- Evidence
- Business Organizations
- Property or Trusts & Estates
- Criminal Law

While only 27 credits are required to receive the LLM degree, candidates are encouraged to enroll in three additional credit hours that may be selected from the above courses or the full range of courses offered by the law school. Albany Law School recognizes that foreign-educated lawyers present very different backgrounds and training (e.g., common law versus civil law and actual prior course work and experience), and we seek to build on those individual differences. Therefore, in addition to regular course work, LLM students are eligible to earn up to four credits by enrolling in an in-house clinical program through the Albany Law School Clinic and Justice Center. Law interns in the Clinic and Justice Center represent real clients in actual cases under the close supervision of faculty members. This experience is intended to enrich students' formal legal education and to promote students' professional development by assisting them in integrating legal doctrine and theory with actual legal practice and professional responsibility.

### Checklist of Required Items—LLM for International Graduates:

- Completed application, no application fee required
- Credential Assembly Service Law School Report, including LSAT, TOEFL or IELTS score and academic transcript(s);
- Two letters of recommendation;
- Résumé or curriculum vitae;
- A 2-3 page statement of interest outlining why you wish to pursue this degree.

### Application

Please complete the appropriate Albany Law School LLM for International Law Graduates application, making certain that you select the correct program and term in which you wish to enroll. Please be sure to answer all required questions completely and submit all required supporting documentation. Failure to do so may delay the processing of your application.

### Evidence of English Proficiency

All applicants for the LLM for International Graduates are required to provide evidence of English proficiency, if English is not the primary language in which your prior education was delivered. TOEFL® or IELTS is preferred. TOEFL® Minimum score



= 580 on paper (range 310 to 677); 250 on computer (range 0 to 300); and 100 on Internet-based (range 0 to 120).

## Credential Assembly Service Law School Report

Registration with the Law School Admission Council's LLM Credential Assembly Service is required. The following materials must be submitted through this service:

- Two letters of recommendation: Letters must be from faculty, supervisors, or clients who can address your academic and intellectual abilities. Two are required, but up to four will be accepted.
- Transcripts: official transcripts from all schools that you have attended must be sent according to LSAC's instructions so that English translations, evaluations, and accreditation information can be provided to Albany Law School.

## Statement of Interest

The Statement of Interest should be written in your own words and limited to 2-3 typed, double-spaced pages, outlining how this degree will support your career objectives.

## Résumé

Please include all employment, publications, and any substantive extra-curricular activities and community service.

## Diversity Statement and Additional Addenda (optional)

Albany Law School values the diverse perspectives and experiences that our students contribute to our community and classes. We also acknowledge that many applicants have overcome obstacles or hardships to achieve their current level of education. If you feel there is information not shared elsewhere in your application that the Admissions Committee may find relevant to their review process, you may choose to submit an optional addendum. Brief optional addenda may also be useful to explain LSAT score discrepancies and/or gaps in education or work history.

## Financial Documentation (not required for U.S. citizens or permanent residents)

A completed "International Student Financial Statement" is required to document your ability to pay the cost of attendance and in order to prepare the I-20 necessary to obtain the F-1 student visa. This financial statement should be submitted upon receipt of an official offer of admission.

## Certification

All applicants must electronically certify that the information provided in the application, and all supporting documents and attachments, is correct and true, and is subject to verification. The applicant understands that any offers of admission and/or financial assistance is contingent upon its accuracy and completeness. The applicant has an ongoing obligation to promptly notify the Albany Law School Admissions Office if there is any change in the information included in this application, supporting documents, and attachments.

## Questions

Contact the Albany Law School Admissions Office at 518-445-2326 or e-mail [admissions@albanylaw.edu](mailto:admissions@albanylaw.edu).

It is the policy of Albany Law School not to discriminate on the basis of race, color, national or ethnic origin, sex, handicap or disability, age, religion, marital or parental status, veteran status, sexual orientation or gender identity or expression in admissions or employment in its programs and activities. Inquiries regarding the nondiscrimination policy may be directed to the Office of Human Resources, Albany Law School, 80 New Scotland Avenue, Albany, N.Y. 12208-3494, 518-445-2311.